



ORDER FORM - BVI BUSINESS COMPANY
(End-user clients)

COMPANY NAME

Some sensitive words may not be used in the name of a BVI IBC without prior written approval by the BVI Government. Normally, such sensitive words would include: Assurance, Bank, Building Society, Chamber of Commerce, Chartered, Cooperative, Imperial, Insurance, Municipal, Trust, Royal, or any words of similar meaning, as well as any words that suggest patronage or the British Royalty, the Government of the BVI or the UK, or any government or its department. The name of a limited company shall end with the word "Limited", "Corporation" or "Incorporated"; the words "Societe Anonyme" or "Sociedad Anonima"; the abbreviation "Ltd", "Corp", "Inc" or "S.A."; or such other word or words, or abbreviations thereof. The name of an unlimited company shall end with the word "Unlimited" or the abbreviation "Unltd".

Shelf company from the shelf list: _____

New registration:

1st choice: _____

2nd choice: _____

3rd choice: _____

ACTIVITIES

The BVI Business Companies Act 2004 does not require stating of any operational objects in the foundation documents of Company. Therefore, unless specifically required otherwise, the Memorandum of Association of the the BVI Business Company will state that there are no limitations to the business the Company may carry on. However, please note that engaging in any of the traditionally regulated activites like banking, insurance, fund and trust management would be subject to additional licensing procedures, in the BVI and/or in the country where such activites are carried out.

Standard operational objects (no limitations), or

Special operational objects (Restricted Purposes Company)* - state as below:

(!) The Government registration fee for a Restricted Purposes Company is \$ 5000 (five thousand US dollars), payable at registration and annually thereafter!

REGISTERED SHARE CAPITAL

The BVI Business Companies act does not require any minimum amount of capital expressed in monetary value. The optimum amount of shares is 50'000 shares – with or without par value.

Register \$50'000 shares

without fixed value, or at fixed value \$ _____ each, or

Register _____ shares

without fixed value, or at fixed value \$ _____ each

SHAREHOLDERS

Minimum of one shareholder is required, which can be a private individual(s) or corporation(s). Nominee shareholder services available. The information of the shareholders (Registry of Shareholders) of a BVI Business Company is maintained by the Registered Agent and kept in the Registered Address of the Company. It is possible, but not mandatory, to file the Registry of Shareholders with the Registrar of Companies, in which case the shareholders' data will be available on public file.

If we are to provide Nominee Shareholder, the full amount of authorized shares will be held by the Nominee, unless specifically instructed otherwise.

Nominee Shareholder is required.

Issue shares to the following shareholders:

Shareholder 1

No. of shares: _____

Type: registered, bearer

Full name: _____

Address:

Nationality: _____

ID or Reg. nr: _____

Shareholder 3

No. of shares: _____

Type: registered, bearer

Full name: _____

Address:

Nationality: _____

ID or Reg. nr: _____

Shareholder 2

No. of shares: _____

Type: registered, bearer

Full name: _____

Address:

Nationality: _____

ID or Reg. nr: _____

Shareholder 4

No. of shares: _____

Type: registered, bearer

Full name: _____

Address:

Nationality: _____

ID or Reg. nr: _____

If there are more than four shareholders, please indicate full information for each shareholder.

Do not file the Registry of Registry of Shareholders to the Registrar of Companies.

File the Registry of Shareholders to the Registrar of Companies (extra fees apply).

DIRECTORS

Minimum of one Director is required. Corporate Directors are permitted. Services of Professional Directors are available. The information of the Directors (Registry of Directors) of a BVI Business Company is maintained by the Registered Agent and kept in the Registered Address of the Company. It is optional to file the Registry of Directors with the Registrar of Companies, in which case the Directors' data will be available on public file.

Appoint Professional Director.

Appoint the following as Director(s).

Director 1

Full name: _____

Address:

Nationality: _____

ID or Reg. nr: _____

Director 3

Full name: _____

Address:

Nationality: _____

ID or Reg. nr: _____

Director 2

Full name: _____

Address:

Nationality: _____

ID or Reg. nr: _____

Director 4

Full name: _____

Address:

Nationality: _____

ID or Reg. nr: _____

Appoint Professional Director TOGETHER with the Director(s) listed above.

Do not file the Registry of Registry of Directors to the Registrar of Companies.

File the Registry of Directors to the Registrar of Companies (extra fees apply).

If there are more than four directors, please indicate full information for each shareholder.

SECRETARY

This is an optional service.

A Company Secretary is responsible for keeping up-to-date the corporate registries (Registry of Directors and Registry of Shareholders), recording the corporate minutes and resolutions, co-signing corporate documents and mandates (for example, co-signing the bank account opening forms), preparing certified copies and excerpts from the corporate documentation.

Appoint Secretary as provided by Fidelity Corporate Services Ltd.

Appoint the following as Company Secretary:

Full name: _____

Address:

Nationality: _____

ID or Reg. nr: _____

CORPORATE SEAL

The BVI Business Companies Act requires that each Business Company has a Corporate Seal. The impression of the Seal must be kept by the Registered Agent of the Company.

Please produce and provide the Corporate Seal

We will obtain the Corporate Seal ourselves, and will provide You with its impression.

APPOINTMENT OF AGENT (POWERS OF ATTORNEY)

(!) ONLY IF the Professional Director has been selected, in order to enable some or all of the operational functions of the company to be carried out by the client, Powers of Attorney can be issued to the client or any other person(s) designated by the client. If You wish Powers of Attorney to be issued, please indicate here to whom.

Full name: _____

Address:

Nationality: _____

ID or passport nr: _____

Standard wording

Restricted wording, limited to specific operations only – please indicate:

If there is more than one person to be appointed, please indicate full information for each person to be appointed.

LEGALISATION OF DOCUMENTS

Most official organisations - like banks, business and property registrars, courts, government offices - usually require that all foreign documents be legalised by the Hague Convention 1961 ("Apostille") procedure. Therefore, it is recommended that company documents are notarised and legalised for international use by this procedure.

Please provide the following additional legalisation for the Company documents:

Original Certificate of Incorporation by Notary and Apostille

Set of certified copies of primary documents by Notary and Apostille

Power(s) of Attorney by Notary and Apostille

Other _____ by Notary by Apostille

OTHER INSTRUCTIONS

DELIVERY

Please note that deliveries by courier can not be made to PO boxes. To order delivery by courier, a contact person and an telephone needs to be indicated. Deliveries by Airmail are not guaranteed against loss or damage, not trackable and their delivery timing can not be estimated with reliable certainty.

Please deliver the company documents

by courier, or by airmail

to CLIENT as indicated in the next chapter, or

to the following recipient

Full name: _____

Address:

Contact phone: _____

ORDERING CLIENT (BENEFICIAL OWNER)

Beneficial Owner 1

Full name: _____
Ownership in the company: _____ %
Nationality: _____
Residential address:

Telephone: _____
Fax: _____
Email: _____

Beneficial Owner 3

Full name: _____
Ownership in the company: _____ %
Nationality: _____
Residential address:

Telephone: _____
Fax: _____
Email: _____

Beneficial Owner 2

Full name: _____
Ownership in the company: _____ %
Nationality: _____
Residential address:

Telephone: _____
Fax: _____
Email: _____

Beneficial Owner 4

Full name: _____
Ownership in the company: _____ %
Nationality: _____
Residential address:

Telephone: _____
Fax: _____
Email: _____

If there is more than four beneficial owners, please provide full information for each individual.

OTHER INDIVIDUALS AUTHORISED TO GIVE INSTRUCTIONS

If You wish to empower other person(s) with the right to give us instructions in regards this Company, please indicate below. Unless such person(s) are indicated, we will only take further instructions from the beneficial owner(s), as listed above.

Full name: _____
Date of Birth: _____
Nationality: _____
Telephone: _____ Fax: _____
Email: _____

If there is more than one individual please indicate full information for each individual.

DUE DILIGENCE INFORMATION

(!) The following information will NOT be part of public record and will NOT be included in the incorporation documents of Your company. We are obliged by the law to request and have this information on our own file:

PLEASE STATE CLEARLY THE EXACT NATURE OF YOUR INTENDED BUSINESS

Please be as specific as possible. General statements like „trading in goods“ would not be acceptable!

PLEASE LIST THE COUNTRIES OR GEOGRAPHICAL AREAS OF YOUR BUSINESS

CLIENT SIGNATURE: _____

DUE DILIGENCE DOCUMENTS

Upon proceeding with Your incorporation order, You will be contacted by our compliance manager and You will be asked to provide some documents proving Your identity and status. As we are required by the law to properly identify and know our clients, we are under obligation to ask this. **All personal information and documents You provide to us will remain confidential and will NOT become part of any public record.**

TERMS & CONDITIONS

(!) Please download and read our Terms & Conditions, complete as indicated, and make it signed by all Clients (Beneficial Owners).

Please send to us, at address indicated below:

- this Order Form, completed and signed
- the Terms and Conditions, completed and signed
- the Due Diligence documents, as advised by our compliance manager

Address for shipments by courier:

Fidelity Corporate Services Ltd, Mill Mall Tower, 2nd Floor, Wickhams Cay 1, Road Town, BVI

Address for shipments by airmail:

Fidelity Corporate Services Ltd, PO Box 4406, Road Town, British Virgin Islands